

# **BAYVIEW SECONDARY SCHOOL COUNCIL**

## **2019-20**

### **Meeting Minutes**

**Date:** September 19, 2019

**PRESENT:**

**Admin** – Ms. Arlene Higgins-Wright (Principal), Mr. Bradley Clayden (Vice Principal), Mr. Seiji Ishiguro (Vice Principal), Ms. Stacey Sadacharan (Vice Principal)

**Council** – Ben Schu (Co-Chair), Edward Zhai, Emily Wang, Helen Teng, Ida Ghiasi, Jennifer Fang, Jennifer Shen, Joanne Pan, Joanna Yu, Karen Gow (Co-Secretary), Karen Wong (Co-Secretary), Laleh Marashi, Lida Moradkhani, Mavis Wong, Mike Xie, Patricia Kitagawa, Patton Pengyi Su, Rev. Philip Der, Rob Chen, Sherry Zhang, Sugirtha Thayanathan, Tom Zhuang, Yan Wang

David Fan (Co-Chair), Majid Sohrabi (Treasurer)

**REGRETS:**

**ABSENT:** Maggie Deng

**I. WELCOME AND INTRODUCTION:**

The meeting started at 7:09 pm with a warm welcome and introduction from Ben and David.

**II. APPROVAL OF AGENDA:**

Motioned by Karen W, seconded by David, with all in favour.

**III. APPROVAL OF MEETING MINUTES:**

Motioned by Patton and seconded by David, with all in favour.

**IV. BUSINESS ARISING FROM THE MINUTES: N/A**

**V. REPORTS:**

**A. Student Council Report:**

Presenter: Joshua (President)

- Grade 9 orientation (Sept 3) – Connected with Grade 9 students and taught them how to get around the school, extracurricular activities, rules, etc
- Photo day took place
- Club Fair (Sept 12) – Successful and 50 clubs joined; open to all grades; opened 5<sup>th</sup> period for grade 9 students to attend
- Grade 9 Rep election meeting (Sept 24) – For all grade 9 students wanting to run for student council; cutoff date will be Oct 11; final election on Oct 18
- Grade 9 Conference will be on Oct 1 – Will be held at Camp Green Acres; opportunity for the Grade 9 students to meet teachers and other grade 9 students; become more comfortable with BSS; Skill Builder tryouts took place and chose final listing today during student council meeting and will release names soon; last day to pay is Sept 24
- Semiformal will be on Nov 14

**B. Teacher Rep Report: N/A**

### **C. Principal's Report:**

Presenter: Ms. Arlene Higgins-Wright

- Introduced Mr. Clayden (VP), Mr. Ishiguro (VP – was dept. head at Bill Crothers, moved to Middlefield as acting VP; loves the diversity of admin team and the diverse experience), Ms. Sadacharan (VP – Stacy is new to BSS and received a warm welcome, good community, head of science and ELL support at Alex Mac, VP at Richmond Hill High)
- Stats – enrolment is 1667 with many walk-ins (95 more), but some did not return; 105 teaching staff
- SHSM programs (business, health & wellness), autism community classes, IB
- Clubs – 62 in total with more coming; information will be posted on website
- Athletics – soccer, field hockey, cross country, swimming, co-ed tennis, etc. for the Fall
- Courses & timetables – guidance is working on courses for semester 2
- Staffing – fully staff with 105 teachers, hired 5 LTOs (long term supply teachers); received additional sections/classes and will hire for those
- Will be spending time on professional learning, assessment/evaluation to support students in other ways (well being, resilience, equity, etc) – this is part of Mr. Ishiguro's portfolio; timetable is Brad's; Stacy's is traffic
- Communication tools – website, parent bulleting, teach assist, gaps accounts

#### **Parent Questions:**

- Would 5 classes in a row be doable – Ms. Higgins-Wright responded no as students need a break
- For students who have lunch in period 4 (starts at 12:45), but cafeteria is closed at 1:45 – Ms. Higgins-Wright recommends students go to cafeteria earlier
- Mr. Ishiguro handles students A-K, Mr. Clayden K-R, Ms. Sadacharan S-Z
- Pathways Night is new in order to respond to questions from parents last year (Stacy has oversight)
- Oct 16 – Parent's Night
- Impact of provincial budget cuts (ex. students were asked to print their own course packs in math – teachers were asked by admin not to print; not mandatory for student to print, but can use soft copy as reference; not a direct impact from the cuts, but more a mandate from the school)
- March break European trip still pending approval
- Students can start a club at any point in time, and require a school staff supervisor
- Athletics/clubs – under Ms. Higgins-Wright's Portfolio

## **VI. BUSINESS**

### **A. Attendance Form**

Presenter: Ben

- Attendees should sign attendance form

### **B. School Council Membership & Executive Officers**

Presenter: David

- 6-20 Council members; meetings every 6 weeks and all members should be attending (otherwise difficult to achieve quorum)
- Attendance is appreciated

### **C. Election**

Presenter: David

- 24 individuals applied as members; Karen W moved and seconded by David, with all in favour to increase council members from 20 to 24
- No vote took place for the Executive members as there were the exact required volunteers for the applicable positions:
  - Co-chairs: Ben works at a bank and graduated from the Schulich school of business from York; Edward Zhai was a teacher of English and co-founder of a law firm and education company
  - Treasurer: Mavis is a grad from Schulich business school with over 10 yrs experience, works for WSIB and manages IT project budgets
  - Co-secretaries: Karen W is a Director of IT at a consulting firm, Karen G is an independent biotech consultant

### **D. Meeting Dates**

Presenter: Ms. Higgins-Wright

- Tuesday Oct 29, Dec 10, Feb 11, March 24 or 31, May 12, June 23

### **E. Events/Funding**

Presenter: Stacy

- Requesting council to provide funding for coffee/tea/snacks for Sept 26 Pathways Night to promote the departments; will cover IB; settlement workers, social workers; budget for 500 people and asking for approximately \$250-300; \$125 was motioned by Jennifer & seconded by Mike, with all in favour
- Healthy Breakfast will start in October/Healthy Snacks program will continue and just started this Wednesday
- Department heads should be sent the forms for council funding; Executive co-chairs to discuss with Arlene re application forms

### **F. Treasurer's Report:**

Presenter: Majid

- \$2,363 Balance

### **H. Parent Support Group Plan**

Presenter: Philip

- In the past, held support group meetings in diverse languages; met once per month; last year grouped with York region family services; Maggie may continue to lead with Jennifer, Patton & Philip; vote that will continue the parent support group moved by David and seconded by Karen G; with all in favour
- Require Engagement & Fundraising Chairs; suggest a team of 3-5 people; looking for Engagement Lead – Lida with backup from Yan Wong, Joanne Pan, Emily Wang, Tom Zhuang

### **OTHER BUSINESS:**

- Retiring members: cards were passed around for farewell signatures for David, Majid and Shalini
- Next meeting will be on Tuesday, October 29

**Meeting Adjourned:** Meeting was adjourned at 8:35 pm

**Next Meeting:** Tuesday, October 29 at 7:00pm in the Bayview Secondary School Library

**PLEASE NOTE THAT ALL MEMBERS ARE REQUESTED TO REFER TO THE BELOW LINKS FOR SCHOOL COUNCIL DUTIES AND RESPONSIBILITIES.**

**School Council Handbook**

<http://www.yrdsb.ca/schools/SchoolCouncils/Documents/SCHandbook.pdf>

**Bayview SS Constitution**

<http://www.bayview.ss.yrdsb.edu.on.ca/parent-council/constitution.pdf>